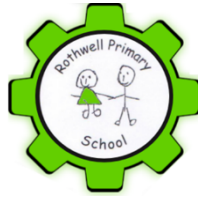


Rothwell Primary School,
Carlton Lane,
Rothwell
Leeds
LS26 0DJ



Headteacher: Mrs Leila Rothenburg

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Email: admin@rothwell-pri.leeds.sch.uk

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Rothwell Primary School Nursery Admission Policy

The slip attached to this form is to register your child for a place in the nursery at Rothwell Primary School. We aim to offer your child a place in the nursery team after they are three, but it may be later if places are not available. We will do our best to accommodate parental preference, but we cannot guarantee that you will have the session of your choice. When a place is available you will be contacted by the school staff and a home visit will be arranged.

The admission limit for our nursery is 16 full time places (15 hours over 2 ½ days) 16 at the beginning of the week and 16 at the end of the week. Applications for places must be made directly to the school and children are admitted after their 3rd birthday if places are available.

The allocation of places in our nursery is managed by the head in conjunction with the Governing Body, subject to the following set of admission criteria forming priority order where there are more applicants for admission than the nursery places available.

Priority One a Children in public care or fostered under an arrangement made by the local authority (see note 1) b Children who are the subject of a Child Protection Plan c 'Vulnerable' children with extreme social needs (see note 2) d Children with or without a statement, but who have Special Educational Needs, or with exceptional medical or mobility needs (see note 3)

Priority Two Children with brothers or sisters who will be at school at the start of the academic year and are living at the same address (see note 4)

Priority Three Children of parents who live nearest the school nursery (see note 5) If we have more applications than available places, we will offer places first to children living nearest the nursery (measured in a straight line). If two children match in distance, then they will be taken in age order.

Children may be offered a place at any time during the term, however, the school will not admit children after the beginning of the term if they are already settled at another setting, in order to ensure smooth and consistent transitions. Attendance at the school nursery will not guarantee a place in the school's Reception class. A separate application for admission to Rothwell Primary Reception class must be made to the local authority.



Note 1 Children who have been adopted from local authority care within the 12 months prior to applying for a school nursery place will also be included within the higher priority for looked after children.

Note 2 Applications made under this category would need to be supported by evidence from the child's social worker and/or health visitor.

Note 3 Applications in this category must be supported by a statement in writing from a doctor or other relevant professional.

Note 4 For these purposes, brothers and sisters must be living at the same address as your child. Siblings refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, foster brother or sister. The definition does not include cousins or other family members sharing a house. Note 5 Distance will be measured in a straight line from the home address to the Nursery entrance.

Full time places in Nursery We offer 16 full time places at Rothwell Primary per week. The offer is 15 hours over 2 ½ days. Applications for these places are bound by the admissions criteria.

Please see the attached application form below.

Nursery Registration form

Please complete the following details and return to the school.

Child's name _____ D.O.B _____

Address _____

Postcode _____ Tel No _____

Signed _____ Print Name _____

Date _____ Email _____

Order of preference 2 ½ days beginning of week _____ 2 ½ days end of week _____

For school use only

Parents form received-----

Parents offered place on -----

Place accepted ----- Home visit date -----

